



**Riverside Cemetery Committee
DRAFT Minutes
Tuesday, May 22, 2018
10:00 a.m.
Town Hall – Lower Level Conference Room**

Welcome

Welcome to the newest committee member, April Powell.

Roll Call

Present

April Powell

Sharon Smarc

Jessie Timberlake

David Jones, Cemetery Assistant

Debra Lane, Town Clerk

Election of Chairman

Moved by Jessie Timberlake and Seconded by April Powell to elect Sharon Smarc as chairman for 2018.

(3 yes) (0 no)

Public Comments

No members of the public were present.

Approval of Minutes – October 12, 2017

Moved by Jessie Timberlake and Seconded by Sharon Smarc to approve the minutes of the meeting held on October 12, 2017 as written.

(3 yes) (0 no)

Request to Purchase Lots

John Benoit – Purchase for Mr. Benoit and cremains of his wife, Holly Benoit.

Moved by April Powell and Seconded by Jessie Timberlake to approve the request of John Benoit to purchase two lots at Riverside Memorial Cemetery. The approval is based on Mr. and Mrs. Benoit’s past residency (grew up in Cape Elizabeth), their parents and Mrs. Benoit’s grandparents long time residency. In addition, Mrs. Benoit’s brother’s family currently resides in Cape Elizabeth and has inquired about purchasing lots in Riverside.

(3 yes) (0 no)

Request to Buy Back Lots

Constance Burns, Section NJ Lot #29

Moved by Jessie Timberlake and Seconded by April Powell to approve the request of Constance Burns to buy back Section NJ Lot #29 as Ms. Burns’ interment plans have changed and no longer has use for the lot.

(3 yes) (0 no)

Sherri Woronick, Section #10 Lot ## 8, 9, 10

Moved by Sharon Smarc and Seconded by Jessie Timberlake to approve the buyback of one, two or three lots purchased by Ferd White 9/1/1964. Mr. White purchased four lots in Section 10 Lot ##7,8,9,10; #7 will be used for the burial of Mr. & Mrs. White.

Sherri Woronick, daughter, has inquired about the buy back. The approval of the buyback is contingent upon a notarized statement from all siblings that they don’t have use for the lot(s) and would like the town to buy back.

(3 yes) (0 no)

Next Meeting

The committee meets as needed. It is anticipated the next meeting will be held mid to late summer unless there is a request to purchase for an immediate need.

Adjournment

Moved by Sharon Smarc and Seconded by April Powell to adjourn at 10:50 a.m.

(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk

